



### **Business Process Outsourcing Agreement - Individual Contributor Human Potential (ICHP)**

This Business Process Outsourcing Agreement ("Agreement") is entered into by and between KARANDS BUSINESS SERVICES, hereinafter referred to as the "Service Provider," and the Individual Contributor Human Potential (ICHP), hereinafter referred to as the "Service Contractor." This Agreement outlines the terms and conditions under which the ICHP will provide document verification services on behalf of KARANDS BUSINESS SERVICES.

- 1. Services:** The ICHP agrees to provide document verification services for personal, professional, and educational documents as requested by KARANDS BUSINESS SERVICES.
- 2. Charges:** KARANDS BUSINESS SERVICES agrees to pay the ICHP the agreed-upon charges for each verification service as specified in Exhibit A attached hereto.
- 3. Duration of Verification:** The ICHP agrees to complete the document verification process within the timeframes specified in Exhibit A. KARANDS BUSINESS SERVICES understands that delays may occur due to external factors, but the ICHP will make reasonable efforts to adhere to the agreed-upon timelines.
- 4. Data Security and Confidentiality:** The ICHP acknowledges that the documents and information provided by KARANDS BUSINESS SERVICES for verification are confidential and sensitive. The ICHP agrees to implement and maintain appropriate security measures to protect against unauthorized access, disclosure, or use of the information. The ICHP further agrees not to use the information for any purpose other than the agreed-upon document verification services.
- 5. Misuse of Information:** The ICHP shall not misuse, sell, or otherwise exploit the information and documents provided by KARANDS BUSINESS SERVICES. Any unauthorized use or disclosure of such information may result in legal consequences, termination of this Agreement, and other appropriate actions.
- 6. Subcontracting:** The ICHP may not subcontract or delegate the document verification services to any third party without the prior written consent of KARANDS BUSINESS SERVICES.
- 7. Termination:** Either party may terminate this Agreement with written notice in the event of a material breach of the terms outlined herein. Upon termination, the ICHP shall promptly return any documents or information provided by KARANDS BUSINESS SERVICES. KARANDS BUSINESS SERVICES reserve right to terminate the services any time with written notice under any market and governing body consequences. KARAND BUSINESS SERVICE also reserve right to terminate agreement if ICHP doesn't accept the verification task for a continuous period of 45 days (Working & Non-Working).
- 8. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of Jurisdiction HYDERABAD (TELANAGNA), without regard to its conflicts of law principles.

### **KARANDS BUSINESS SERVICES**

C/o: UNITON IHub, Plot NO: 301, 3rd Floor, SBR Surya Pearl Building, Opp: Raheja Mind Space IT Park, Hi-Tech City, Madhapur, Hyderabad, INDIA 500081

**GSTIN : 36ANNPT1755B1ZV**



### Exhibit A - Fee Schedule and Timelines for ICHP:

Verification Service	Charges (INR)	Duration (FROM THE DAY OF TASK ACCEPTED)
Personal Documents (Physical Verification ONLY)	50/-	05 business days
Professional Documents	100/-	12 business days
Educational Documents	150/-	12 business days

**IN WITNESS WHEREOF**, the parties hereto have executed this Business Process Outsourcing Agreement for ICHP as of the Effective Date (from the date of subscription till validity OF ICHP USER).

**Service Provider:** KARANDS BUSINESS SERVICES

**Service Contractor (ICHP):**

[ICHP Name]

[Authorized Signatory] [Date]

### **KARANDS BUSINESS SERVICES**

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